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DEFENSE LOGISTICS AGENCY
DEFENSE CONTRACT MANAGEMENT COMMAND
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO

SEP 4 1997

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

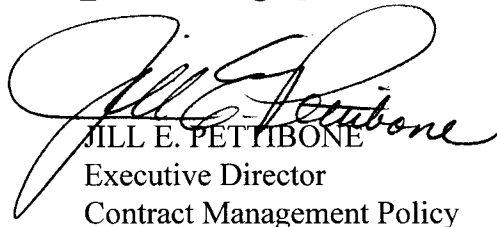
**SUBJECT: DCMC Memorandum No. 97-047 Interim Rule Released Regarding the
Single Process Initiative (SPI) and New Contracts (INFORMATION)**

This is an INFORMATION memorandum. It expires when the content is included in DLAD 5000.4, Contract Management (One Book), not to exceed on year. Target audience: All CAOs.

In the spring of 1997, we began working to resolve problems contractors were encountering when attempting to use processes accepted under SPI on new procurements. This precipitated the April 30, 1997 issuance of a memorandum by the Office of the Under Secretary of Defense (Acquisition and Technology) allowing contractors to propose alternate processes approved under SPI when responding to new solicitations. The memorandum further directed the Director, Defense Procurement to write a Defense Federal Acquisition Regulation Supplement (DFARS) provision to implement this guidance.

Attached you will find a copy of DFARS interim rule issued by the Director, Defense Procurement on August 20, 1997. The new DFARS provision is effective immediately and encourages offerors to propose the use of nongovernment standards meeting the intent of military or federal specifications and standards. It specifically establishes that already accepted SPI processes shall be considered valid replacements for such military or federal requirements when procuring previously developed items. Moreover, any deviation from this policy must be approved by the Head of the Contracting Activity or by the Program Executive Officer. Please ensure widest possible dissemination of this information.

If you have any questions regarding this memorandum, please contact Ms. Barbara Foss Fischer, SPI/Block Change Management Team, at (703)767-2361, DSN 427-2361, or via the Internet at barbara_foss-fischer@hq.dla.mil.


JILL E. PETTIBONE
Executive Director
Contract Management Policy

Attachment





ACQUISITION AND
TECHNOLOGY

DP (DAR)

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON DC 20301-3000

August 20, 1997



In reply refer to
DFARS Case: 97-D014
D. L. 97-017

MEMORANDUM FOR DIRECTORS OF DEFENSE AGENCIES
DEPUTY FOR ACQUISITION AND BUSINESS MANAGEMENT,
ASN(RD&A)/ABM
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING), SAF/AQC
^ SISTANT DEPUTY ASSISTANT SECRETARY OF THE A MY
(PROCUREMENT)/DIRECTOR FOR CONTRACTOR
DEPUTY DIRECTOR (ACQUISITION), DEFENSE LOGISTICS AGENCY

SUBJECT: Single Process Initiative

We have amended the Defense Federal Acquisition Regulation Supplement to implement the policy set forth in OUSD(A&T) memorandum dated April 30, 1997, as it relates to the Single Process Initiative (SPI) and new contracts. This interim rule encourages offerors to propose the use of nongovernment specifications and industrywide practices that meet the intent of military or Federal specifications and standards, and establishes that, in procurements of previously developed items, SPI processes shall be considered valid replacements for military or Federal specifications or standards, absent a specific determination to the contrary.

The attached interim DFARS rule is effective immediately and will be included in a future Defense Acquisition Circular.

Eleanor R. Spector
Director, Defense Procurement

Attachment

cc: DSMC, Ft. Belvoir



DFARS Case 97-D014
Single Process Initiative
Interim Rule

PART 211--DESCRIBING AGENCY NEEDS

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211.273 Substitutions for military or Federal specifications and standards.

211.273-1 Definition.

"SPI process," as used in this section, is defined in the clause at 252.211-7005, Substitutions for Military or Federal Specifications and Standards.

211.273-2 Policy.

- (a) Under the Single Process Initiative (SPI), DoD accepts SPI processes in lieu of specific military or Federal specifications or standards that specify a management or manufacturing process.
- (b) DoD acceptance of an SPI process follows the decision of a Management Council, which includes representatives from the Defense Contract Management Command, the Defense Contract Audit Agency, and the military departments.
- (c) In procurements of previously developed items, SPI processes that previously were accepted by the Management Council shall be considered valid replacements for military or Federal specifications or standards, absent a specific determination to the contrary (see 211.273-3(c)).

211.273-3 Procedures.

- (a) Solicitations for previously developed items shall encourage offerors to identify SPI processes for use in lieu of military or Federal specifications and standards cited in the solicitation. The solicitation shall require an offeror proposing to use an SPI process to include, in its response to the solicitation, documentation of the Government acceptance of the process.
- (b) Contracting officers shall ensure that--
 - (1) Concurrence of the requiring activity has been or will be obtained for any proposed substitutions prior to contract award; and

- (2) Any necessary additional information regarding the SPI process identified in the proposal is obtained from the cognizant administrative contracting officer.
- (c) Any determination that an SPI process is not acceptable for a specific procurement shall be made at the head of the contracting activity or program executive officer level. This authority may not be delegated.

211.273-4 Contract clause.

Use the clause at 252.211-7005, Substitutions for Military or Federal Specifications and Standards, in solicitations and contracts exceeding the micro-purchase threshold, when procuring previously developed items.

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PART 242--CONTRACT ADMINISTRATION

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242.302 Contract administration functions.

(a) * * *

- (S-70) Serve as the single point of contact for all Single Process Initiative (SPI) Management Council activities. The ACO shall negotiate and execute facilitywide class modifications and agreements for SPI processes, when authorized by the affected components.

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PART 252--SOLICITATION PROVISIONS AND CONTRACT CLAUSES

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252.211-7005 Substitutions for Military or Federal Specifications and Standards.

As prescribed in 211.273-4, use the following clause:

SUBSTITUTIONS FOR MILITARY OR FEDERAL SPECIFICATIONS AND STANDARDS (AUG 1997)

- (a) *Definition.* "SPI process," as used in this clause, means a management or manufacturing process that has been accepted previously by the Department of Defense under the Single Process Initiative (SPI) for use in lieu of a specific military or Federal specification or standard. Under SPI, these processes are reviewed and accepted by a Management Council, which includes representatives from

the Defense Contract Management Command, the Defense Contract Audit Agency, and the military departments.

- (b) Offerors are encouraged to propose SPI processes in lieu of military or Federal specifications and standards cited in the solicitation.
- (c) An offeror proposing to use an SPI process shall--
 - (1) Identify the specific military or Federal specification or standard for which the SPI process has been accepted, and the specific paragraph or other location in the solicitation where the military or Federal specification or standard is required;
 - (2) Provide a copy of the Department of Defense acceptance of the SPI process;
 - (3) Identify each facility at which the offeror proposes to use the specific SPI process; and
 - (4) Unless provided in response to paragraph (c) (2) of this clause, provide the name and telephone number of the cognizant Administrative Contracting Officer for each facility where the SPI process is proposed for use.
- (d) Absent a determination at the head of the contracting activity or program executive officer level that an SPI process is not acceptable for this procurement, the Contractor shall use the following SPI processes in lieu of military or Federal specifications and standards:

(Offeror insert information for each SPI process)

SPI Process: _____

Facility: _____

Military or Federal
Specification or Standard: _____

Affected Contract Line
Item and Subline Item Number
and Requirement Citation: _____

Cognizant Administrative
Contracting Officer: _____

(End of clause)